

Fire Agencies Self Insurance System



FDAC Employment Benefits Authority



Joint Board of Directors Meeting Agenda

October 28, 2021
9:30 a.m.

Dial-in Number: +1-415-655-0001

Meeting Number: 2310 194 4292

[Webex Meeting Link](#)

All portions of this meeting will be conducted via teleconference in accordance with Government Code Section 54953.

Members of the public may observe and listen to the meeting via teleconference. No physical location will be available from which members of the public may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Ramona Linegar at ramona.linegar@sedgwick.com or Carmen Berry at cberry@firebenefits.org. Alternatively, members of the public may offer spoken comments when public comment is requested, either at the beginning of the meeting as to non-agenda items, or regarding an agenda item at the time that item is considered.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Ms. Linegar or Ms. Berry. Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Board will be available for public inspection. Please contact Ms. Linegar or Ms. Berry.

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1. CALL MEETING TO ORDER; ROLL CALL

2. AUTHORIZATION TO MEET VIA TELECONFERENCE

- A. Authorization to meet via teleconference pursuant to Government Code Section 54953, Subdivision (e)(1)(C)

Recommendation: Staff recommends the Board of Directors consider finding, as a result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees, and the meeting should be held by teleconference as authorized by subdivision (e)(1)(C) of section 54953 of the Government Code.

* Reference materials enclosed with staff report.

3. APPROVAL OF AGENDA AS POSTED OR AMENDED

- 4. PUBLIC COMMENTS** - This time is reserved for members of the public to address the Board relative to matters of the Fire Agencies Self Insurance System or the FDAC Employee Benefits Association not on the agenda. Members of the public may submit comments by email in advance of the meeting by emailing Ramona Linegar – ramona.linegar@sedgwick.com or Carmen Berry - cberry@firebenefits.org no later than 5 p.m. on Wednesday, October 27, 2021. If a member of the public would like to address the Board during the meeting, the person may email Ms. Linegar during the meeting and, if timely received, Ms. Linegar will read or summarize the email to the directors. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. FDAC EBA CONSENT CALENDAR

- 6 *A. Minutes of the June 24, 2021, FASIS and FDAC EBA Joint Board of Directors Meeting
- 18 *B. Minutes of the July 27, 2021, FASIS and FDAC EBA Special Joint Board of Directors Meeting
- 22 *C. Treasurer’s Report for Quarter ending June 30th and September 30th 2021
- *D. New Members for Consideration (Add membership criteria)
- 36 • RCD of Tehama County – Medical – 14 eligible employees
- 46 • City of Sausalito – Dental and Vision – 63 eligible employees
- 56 • City of Ceres – Medical – 155 eligible employees
- 66 *E. Board Notice of Aptos/La Selva FPD consolidated with Central Fire Protection District of Santa Cruz County
- 67 *F. Experience Report through September 30, 2021
- 74 *G. Appointment to Fill Board Vacancy
- 75 *H. CAJPA Membership Application
- 76 *I. 2022 Meeting Dates
- Recommendation: Approval of the Consent Calendar*

6. FASIS CONSENT CALENDAR – If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 77 *A. Minutes of the June 24, 2021, FASIS and FDAC EBA Joint Board of Directors Meeting
- 78 *B. Minutes of the July 27, 2021, FASIS and FDAC EBA Special Joint Board of Directors Meeting
- 90 *C. Treasurer’s Report for Quarter Ended June 30, 2021
- 94 *D. Check History Report from July 1, 2020, through June 30, 2021
- 134 *E. Internal Financial Statements for Quarter Ended June 30, 2021
- 136 *F. Workers’ Compensation Lag Report of Industrial Injury Claims through June 30, 2021
- 138 *G. Workers’ Compensation Claims Oversight Executive Summary through June 30, 2021
- 139

* Reference materials enclosed with staff report.

- 144 *H. Workers' Compensation Industry and Legislative Updates
- 148 *I. Member Appeal Regarding Untimely or Non-Submission of Payroll: Lake City Volunteer Fire Department, Pioneer Fire Protection District, and Rough & Ready Fire Department
- 153 *J. PFMAM-USBAM SMA Assignment of Investment Advisory Agreement(s) with PFM Asset Management, LLC
- 159 *K. State of California, Department of Industrial Relations Self Insurance Plans Public Self Insurer's Annual Report for Program Year 2020/21
- 171 *L. MHN Employee Assistance Program – Utilization Report
- 182 *M. FASIS E-Brief, August 2021
- 185 *N. Board Document Review Schedule
Recommendation: Approval of the Consent Calendar

7. FASIS FINANCIAL MATTERS

- 191 *A. Draft Audited Financial Statements for the Fiscal Year Ended June 30, 2021, prepared by Sampson, Sampson, and Patterson, LLP
Recommendation: Staff recommends the Board of Directors accept and file the Audited Financial Statements for the Fiscal Year Ended June 30, 2021.
- 230 *B. Review by Investment Manager, Allison Kaune, PFM Asset Management, LLC
Recommendation: None.
- 285 *C. Annual Review of Investment Policy
Recommendation: Staff recommends the Board of Directors approve the Investment Policy for the 2021/22 Program Year, as presented.
- 301 *D. Review of Target Equity Ratios
Recommendation: For discussion and/or action, should action be deemed appropriate.
- 304 *E. Equity Calculations at June 30, 2021
Recommendation: Staff recommends the Board of Directors review the Program Year Equity Calculation as of June 30, 2021, and continue monitoring equity annually with no dividend release at this time.

8. FASIS SAFETY/RISK CONTROL PROGRAM

- 308 *A. Safety and Risk Control Report
Recommendation: None

9. FDAC EBA ADMINISTRATIVE MATTERS

- A. 2022 Program Renewal Status
- B. First Year Status of the Wellness Stipend
- C. Stop Loss Reinsurance Renewal Marketing Status
Recommendation: Receive and file. No action needed.

10. FASIS ADMINISTRATIVE MATTERS

- 312 *A. FASIS Resolution 2021-03, Resolution of the Board of Directors of the Fire Agencies Self Insurance System Requiring Submission By All Member Districts

of a DE9C for Stipend and Strike-Team Pay and the Alignment of Fiscal Year Quarters

Recommendation: Staff recommends the Board of Directors approve Resolution 2021-03, Requiring Submission By All Member Districts of a DE9C for Stipend and Strike-Team Pay and the Alignment of Fiscal Year Quarters

- 316** *B. Discussion Regarding Rodeo-Hercules Fire Protection District, Shaver Lake Volunteer Fire Department, and Sierra Valley Fire Protection District’s Continued Participation as Members of FASIS

Recommendation: Staff recommends the Board of Directors provide direction regarding Rodeo-Hercules Fire, Shaver Lake Fire, and Sierra Valley Fire’s continued participation in FASIS.

- 350** *C. Renewal of Agreement Between the Fire District Association of California (FDAC) and Fire Agencies Self Insurance System (FASIS), Effective January 1, 2022

Recommendation: Staff recommends the Board of Directors approve the renewal of the Agreement Between the Fire Districts Association of California (FDAC) and the Fire Agencies Self Insurance System (FASIS), Effective January 1, 2022.

- 356** *D. Draft FASIS Annual Report at June 30, 2021

Recommendation: Staff recommends approval of the Annual Report at June 30, 2021

- 381** E. Report on FDAC Matters

1. FASIS & FDAC Board Liaisons

382 **11. FASIS WORKERS’ COMPENSATION PROGRAM**

- *A. Workers’ Compensation Claims Update, Athens Administrators

Recommendation: None

12. ADMINISTRATOR’S REPORT

- A. FDAC EBA
B. FASIS

13. CLOSING COMMENTS

- A. Board of Directors – FDAC EBA/FASIS
B. Staff – FDAC EBA/FASIS

14. ADJOURNMENT OF FDAC EBA BOARD MEETING

394 **15. FASIS CLAIMS MATTERS – CLOSED SESSION**

Pursuant to Government Code Section 54956.95(a) and 54956.9(b)(3)(C), the Board of Directors will recess to closed session to discuss claims for the payment of workers’ compensation liability incurred by a local agency member of the joint powers authority.

A. Settlement Authority Requests:

District

Herald FPD
Monterey County Regional FPD
Mammoth Lakes FPD
Novato FPD
Woodbridge Rural FPD

Recommendation: None

Claimant

Grubba, Joseph
Vout, Michael
Angevine, Thomas
Shubin, Robert
Barbero, Brandon

B. Settlement Authority Extended:

District

Kelseyville FD
Moraga-Orinda FD
Walnut Grove FPD
Monterey County Regional FPD
American Canyon FD

Recommendation: None

Claimant

Burguin, Mark
Brandi-Routt, Janet
Benge, Tony
Gallardo, Jesse
Barnes, Ken

395 16. FASIS CLAIMS MATTERS – REPORT FROM CLOSED SESSION

The Board will reconvene into open session and report on any action(s), or lack thereof, taken with regard to the claim(s) discussed under Agenda Item 15. A. and 15.B.

17. ADJOURNMENT OF FASIS BOARD MEETING

NOTICE:

- The next regular meeting of the FDAC EBA Board of Directors will be held at 1:00 p.m. on Tuesday, November 9, 2021, location TBD.
- The next regular meeting of the FASIS Board of Directors will be held at 9:30 a.m., on Thursday, March 24, 2022, location TBD.