



Bay Area Schools Insurance Cooperative

**BAY AREA SCHOOLS INSURANCE COOPERATIVE  
BOARD OF DIRECTORS MEETING  
GENDA**

**Tuesday, February 8, 2022  
9:30 a.m.**

**Teleconference**

**This meeting will be held using the Zoom platform.**

To join the meeting, please follow the instructions below:

- Click on the following link: (For best results, use Google Chrome as your browser.)
- <https://us02web.zoom.us/j/89973055461?pwd=Z0VLTzFBdTRNMzRrL0l0cWFjZTJpZz09>

Audio Only: If you do not have internet access, you may join by phone by using the following information:

Meeting ID: 899 7305 5461  
1 669 900 6833 US (San Jose)

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All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows:

- Sedgwick, 1750 Creekside Oaks Drive, Suite 200, Sacramento, California 95833
- Butte Schools Self-Funded Programs, 500 Cohasset Road, Suite 24, Chico, California 95926
- North Bay Schools Insurance Authority, 380 A Chadbourne Road, Fairfield, California 94534
- Redwood Empire Schools' Insurance Group, 5760 Skylane Boulevard, Suite 100, Windsor, California 95492

This meeting will be conducted by videoconference and teleconference in accordance with Government Code Section 54953(e).

Members of the public may participate in the meeting via Zoom or telephonically. No physical location will be available from which members may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Lindsey Overton at [Lindsey.Overton@sedgwick.com](mailto:Lindsey.Overton@sedgwick.com). If a member of the public would like to address the Board during the meeting, the person may speak when public comment is requested at the beginning of the meeting and during the discussion of each agenda item. Members of the public may also email Ms. Overton during the meeting and, if timely received, Ms. Overton will read or summarize the email to the Board.

\* Reference materials attached with staff report.

**Bay Area Schools Insurance Cooperative Board of Directors Agenda  
Teleconference Meeting of February 8, 2022  
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In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Lindsey Overton at (916) 244-1106 x50968 or [Lindsey.Overton@sedgwick.com](mailto:Lindsey.Overton@sedgwick.com). Requests should be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open-session agenda item provided to the Bay Area Schools Insurance Cooperative (BASIC) less than 72 hours prior to a regular meeting at (916) 244-1106 x50968 or [Lindsey.Overton@sedgwick.com](mailto:Lindsey.Overton@sedgwick.com).

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- Page**
- 1. CALL TO ORDER**
  - 2. INTRODUCTIONS**
  - 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)**
  - 4. PUBLIC COMMENTS** – This time is reserved for members of the public to address the Board relative to matters of the Bay Area Schools Insurance Cooperative not on the agenda. Members of the public may submit comments by email in advance of the meeting by emailing Lindsey Overton at [Lindsey.Overton@sedgwick.com](mailto:Lindsey.Overton@sedgwick.com) no later than 5 p.m. on Friday, February 4, 2022. If a member of the public would like to address the Board during the meeting, the person may email Ms. Overton during the meeting and, if timely received, Ms. Overton will read or summarize the email to the directors. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
  - 4 5. REPORT FROM BOARD MEMBERS** – This time is reserved for individual Board Members to report on items, issues, and changes in membership.
  - 6 6. CONSENT CALENDAR** – If a Board Member would like to discuss any item listed, it may be pulled from the Consent Calendar.
    - 6 \*A.** Minutes of the November 17, 2021, Board of Directors Meeting
    - 11 \*B.** Cash Disbursement: November 1, 2021 – January 31, 2022
    - 12 \*C.** Notice of Legal Fee Rate Increase from Spinelli, Donald & Nott
    - 13 \*D.** Newfront Activity Report for October 31, 2021, to January 28, 2022
    - 14 \*E.** BASIC Broker of Record Letter dated January 28, 2022

*Recommendation: Approval of the Consent Calendar.*
  - 7. ADMINISTRATIVE MATTERS**
    - 15 \*A.** Consideration of Contract Renewal with James Marta & Company LLP, for Independent Financial Audit Services

*Recommendation: Staff recommends the Board of Directors approve renewal of the agreement with James Marta & Company LLP as presented.*

\* Reference materials attached with staff report.

- 29        \*B. Consideration of Contract Renewal with Tim Farley Consulting Services LLC, for Independent Claims Audit Services  
*Recommendation: Staff recommends the Board of Directors approve renewal of the agreement with Tim Farley Consulting Services LLC, as presented.*
- 42        \*C. Consideration of Contract Renewal with STOPit Solutions for Utilization of the Anonymous Reporting Platform  
*Recommendation: Staff recommends the Board of Directors approve renewal of the agreement with STOPit Solutions for continued utilization of the Anonymous Reporting Platform and provide direction as to whether or not to include the Crisis Text Line option.*
- 61        D. Consideration of Contract Renewal with Praesidium Inc. for Online Training and Policies to Reduce the Risk of Sexual Abuse and Molestation  
*Recommendation: Staff will provide a recommendation at the meeting, following the meeting with Praesidium on February 3, 2022.*
- 62        \*E. Consideration of the Provision of Administrative and Financial Services for the BASIC Program  
*Recommendation: Staff will not be providing a recommendation on this item as Sedgwick, Inc. has a financial interest in the outcome.*
- 76        \*F. Rights and Obligations of Terminated Members  
*Recommendation: Provide direction to staff.*

**8. COVERAGE MATTERS**

- 82        \*A. Cyber Coverage for 2022/23  
*Recommendation: None.*
- 86        B. Underwriting of Underlying JPA Members  
*Recommendation: Provide direction to staff.*

**9. CLOSING COMMENTS** - This time is reserved for comments by the Board of Directors and/or staff and to identify matters for future Board of Directors business.

- A. Board of Directors
- B. Staff

**10. ADJOURNMENT**

**NOTICES:**

- The next Board of Directors Meeting will be held on Tuesday, April 12, 2022, meeting format and location to be determined.