



1750 Creekside Oaks Drive  
Suite 200  
Sacramento, CA 95833

p. 800-541-4591  
f. 916-244-1199  
[www.caltiponline.org](http://www.caltiponline.org)

## CalTIP NOMINATING COMMITTEE MEETING

### AGENDA

**Monday, August 8, 2022**  
**10:00 a.m.**

#### Teleconference

Join the meeting via Zoom:

<https://us02web.zoom.us/j/85775565191?pwd=YkRLSXRuaXdubjVmeEV4bkcyOGc4QT09>

Join by phone: 1 (669) 900-6833  
Meeting ID: 857 7556 5191  
Passcode: 425277

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows:

- Humboldt Transit Authority, 133 V. Street, Eureka, CA 95501
- Monterey-Salinas Transit District, 91 Upper Ragsdale Drive, Suite 200, Monterey, CA 93940
- Nevada County, Transit Services Division, 950 Maidu Avenue, Nevada City, CA 95959
- San Luis Obispo Regional Transit Authority, 253 Elks Lane, San Luis Obispo, CA 93401

Each location is accessible to the public, and members of the public may address the Committee from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Maria De Leon at (916) 244-1187 or [maria.deleon@sedgwick.com](mailto:maria.deleon@sedgwick.com). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Committee less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

- |                    |   |
|--------------------|---|
| <b><u>Page</u></b> | <b>1. CALL TO ORDER</b>                             |
|                    | <b>2. INTRODUCTIONS</b>                             |
|                    | <b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b> |

4. **PUBLIC COMMENTS** - This time is reserved for members of the public to address the Committee relative to matters of the California Transit Indemnity Pool not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
  
- 3 5. **CONSENT CALENDAR** - If a committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.
  - \*A. Minutes of the February 8, 2022, Nominating Committee Meeting  
***Recommendation: Approval of the Consent Calendar.***
  
- 8 6. **GOVERNANCE MATTERS**
  - A. Review Nomination and Recommend a Candidate for the CalTIP Finance and Administration Committee  
***Recommendation: Recommend a candidate to fill the mid-term vacancy on the Finance and Administration Committee with the term expiring April 30, 2024.***
  
7. **CLOSING COMMENTS**

This time is reserved for comments by Committee members and/or staff and to identify matters for future Committee business.

  - A. Committee Members
  - B. Staff
  
8. **ADJOURNMENT**

**CONSENT CALENDAR**  
**Agenda Item 5.A.**

**SUBJECT: Consent Calendar**

---

**BACKGROUND**

All matters listed under the Consent Calendar are considered to be routine and can be enacted by one motion. There will be no separate discussion of these items prior to the time the Committee votes on the motion unless members of the Committee, staff, or public request specific items to be discussed or removed from the Consent Calendar for specific action.

**RECOMMENDATION**

*Approval of the Consent Calendar.*

**REFERENCE MATERIAL**

A. Minutes of the February 8, 2022, Nominating Committee Meeting



1750 Creekside Oaks Drive p. 800-541-4591  
 Suite 200 f. 916-244-1199  
 Sacramento, CA www.caltiponline.org  
 95833

**CalTIP Nominating Committee Meeting**  
 Tuesday, February 8, 2022

Teleconference

**Minutes**

**1. CALL MEETING TO ORDER**

The meeting was called to order by Geoff Straw, Board Chair, at 1:01 p.m.

**2. ROLL CALL/INTRODUCTIONS**

A roll call was taken, and it was determined a quorum of the Committee was present.

**Committee Members Present:**

Geoff Straw (Board Chair), San Luis Obispo Regional Transit Authority  
 Kelly Halcon, Monterey-Salinas Transit District  
 Robin Van Valkenburgh, Nevada County

**Others Present:**

Chrissy Mack, CalTIP General Manager  
 Maria De Leon, CalTIP Member Services Coordinator  
 Stacey Brock, CalTIP Administrative Assistant

**3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)**

***Robin Van Valkenburgh moved, seconded by Kelly Halcon, to approve the agenda as posted. A roll call vote was taken. The motion passed unanimously.***

**4. PUBLIC COMMENT**

None

**5. CONSENT CALENDAR**

- A. Authorization to Meet via Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1)(c)
- B. Minutes of the October 15, 2021, Nominating Committee Meeting

***Kelly Halcon moved, seconded by Robin Van Valkenburgh, to approve the Consent Calendar. A roll call vote was taken. The motion passed unanimously.***

## 6. GOVERNANCE MATTERS

### A. Review Nominations and Recommend a Slate of Candidates for the Positions of CalTIP Board Chair, Vice Chair, and Treasurer

Maria De Leon, Member Services Coordinator, stated a solicitation for nominations for the expiring Board Officer positions, Oversight Committee, Finance and Administration Committee (FAC), and Member Services Committee (MSC) positions was distributed to the membership on January 14, 2022. She briefly reviewed stipulations in the Bylaws governing the election of Board Officers, including eligibility and term limits.

Ms. De Leon indicated incumbent Board Officers, except for Scott Ousley, the current Vice Chair, have expressed interest in serving in the same capacity for another two-year term.

The candidates for the Board Officer positions are as follows:

- Chair: Geoff Straw (incumbent), San Luis Obispo Regional Transit Authority
- Vice Chair: Julia Tyack, City of Lodi
- Treasurer: Tania Arnold (incumbent), San Luis Obispo Regional Transit Authority

Ms. De Leon stated the terms of the newly elected Board Officers will be from May 1, 2022 to April 30, 2024.

***Robin Van Valkenburgh moved, seconded by Kelly Halcon, to recommend the Board elect the slate of candidates to the offices of Board Chair, Vice Chair, and Treasurer for the term specified. A roll call vote was taken. The motion passed unanimously.***

### B. Review Nominations and Recommend a Slate of Candidates for the Oversight Committee

Ms. De Leon stated nominations were received for seven of the eight expiring positions on the Oversight Committee. She noted incumbents Scott Ousley, El Dorado County Transit Authority, and Greg Pratt, Humboldt Transit Authority, will not be running for another term on the Oversight Committee. Per the Bylaws, the Oversight Committee may be comprised of no less than five and no more than nine members.

Ms. De Leon presented a list of candidates for the Oversight Committee for a term of May 1, 2022 to April 30, 2024:

1. Geoff Straw (incumbent), San Luis Obispo Regional Transit Authority
2. Kelly Halcon (incumbent), Monterey-Salinas Transit District
3. Julia Tyack (incumbent), City of Lodi
4. Erin Rogers (incumbent), Omnitrans
5. Carl Hasty (incumbent), Tahoe Transportation District
6. Michael Tree (incumbent), Livermore Amador Valley Transit Authority
7. Robin Van Valkenburgh, Nevada County

Ms. De Leon noted Mr. Van Valkenburgh is the Transit Services Manager for Nevada County and has served as a Director on the CalTIP Board representing the County since 2017. Mr. Van Valkenburgh is currently serving on the Nominating Committee, FAC, and MSC.

**Geoff Straw moved, seconded by Kelly Halcon, to recommend the Board elect the slate of seven candidates to serve on the Oversight Committee for the term specified. A roll call vote was taken. The motion passed unanimously.**

C. Review Nominations and Recommend a Slate of Candidates for the Finance and Administration Committee

Ms. De Leon stated there are currently five expiring positions with terms expiring on April 30, 2022, as well as two vacant positions with terms expiring on April 30, 2023, on the FAC. One of the five expiring positions is an automatic seat occupied by the Board Treasurer.

Ms. De Leon presented a list of candidates for the FAC:

1. Rob Thompson (incumbent), Western Contra Costa Transit Authority
2. Steve Barnes (incumbent), Golden Empire Transit District
3. Joseph Mercurio (incumbent), Omnitrans
4. Regina Wise (incumbent), Town of Truckee
5. Dawn Perkins, Gold Coast Transit District

Ms. De Leon indicated Ms. Perkins is seeking a first term on the FAC. Ms. Perkins was designated as the Alternate Board member on the CalTIP Board representing Gold Coast Transit District in January 2021 and is currently serving as the Director of Finance and Administration for the District. She noted Ms. Perkins previously served as a Board member for another joint powers agency.

Ms. De Leon noted, if all five candidates are elected, the FAC will be comprised of eight members as of May 1, 2022. She added, per the Bylaws, the Oversight Committee may elect up to nine members to serve on the FAC.

The floor was opened for additional nominations. The Nominating Committee directed staff to contact Nick Szamet, Sr. Management Analyst for the City of Culver City, and to solicit his interest in serving on the FAC. Mr. Szamet previously expressed interest in serving, but he was not nominated due to the excess number of candidates who were nominated at that time.

**Geoff Straw moved, seconded by Kelly Halcon, to recommend the five candidates presented and Nick Szamet for election by the Oversight Committee to serve on the Finance and Administration Committee, subject to Mr. Szamet's confirmation of willingness to serve on the FAC. A roll call vote was taken. The motion passed unanimously.**

D. Review Nominations and Recommend a Slate of Candidates for the Member Services Committee

Ms. De Leon stated a solicitation for nominations for a total of six positions on the MSC was distributed to the membership. Five of the positions are expiring on April 30, 2022, and one is an open position with a term expiring on April 30, 2023. She noted a total of seven nominations were received, including nominations for all five incumbents and two nominations for the one open position.

The list of candidates for the MSC were presented as follows:

1. Terry Butrym (incumbent), Placer County
2. Matt Mauk (incumbent), El Dorado County Transit Authority
3. Lori DaMassa (incumbent), City of Vacaville
4. George Fink (incumbent), Tahoe Transportation District
5. Suzanne Pfeiffer (incumbent), Omnitrans
6. Alfred Knotts, Town of Truckee
7. Danielle Allred , City of Arcata

Alfred Knotts and Danielle Allred are seeking a first term on the MSC. Mr. Knotts was designated as the Director on the CalTIP Board representing the Town of Truckee in October 2021 and is currently serving as the Transit Program Manager for the Town of Truckee. Ms. Allred was designated as the Alternate on the CalTIP Board representing the City of Arcata in December 2019 and is currently serving as the Contracts & Special Project Manager for the City of Arcata.

Robin Van Valkenburgh, Nevada County, volunteered to relinquish his position on the MSC to open one more position on the Committee. Mr. Van Valkenburgh's term on the MSC expires on April 30, 2023.

The Nominating Committee thanked Mr. Van Valkenburgh and recommended all seven candidates for the MSC positions.

***Robin Van Valkenburgh moved, seconded by Geoff Straw, to recommend the Oversight Committee elect the slate of seven candidates to the Member Services Committee. A roll call vote was taken. The motion passed unanimously.***

## 7. CLOSING COMMENTS

None

## 8. ADJOURNMENT

There being no further business, the meeting adjourned at 1:36 p.m. by general consent.

Respectfully submitted,



Chrissy Mack  
CalTIP General Manager/Board Secretary

**GOVERNANCE MATTERS**

**Agenda Item 6.A.**

**SUBJECT: Review Nomination and Recommend a Candidate for the CalTIP  
Finance and Administration Committee Position**

---

**BACKGROUND**

A solicitation for nominations for one vacant position on the Finance and Administration Committee (FAC) was distributed to the membership on July 5, 2022. The vacant position was previously held by Joseph Mercurio, Omnitrans. Mr. Mercurio's term on the FAC is expiring on April 30, 2024.

One nomination was received for the vacant position. The nomination was for Cheri Holsclaw. Ms. Holsclaw was appointed to the CalTIP Board of Directors in November 2021 representing Morongo Basin Transit Authority where she currently serves as General Manager. Below is the nomination information we received for Ms. Holsclaw:

"I oversee a rural organization of 40 employees which operates 9 deviated fixed-routes and 5 demand response services and maintain a fleet of 24 vehicles, all of which operate on Renewable Natural Gas. I started with Morongo Basin Transit Authority (MBTA) in 2007 managing grants, budgets and finances. Prior to MBTA, I was with a non-profit for 5 years also managing grants, budgets and finances."

Additional nominations may be made by the Committee from the floor.

Pursuant to CalTIP's Bylaws, the Oversight Committee will conduct an election to fill the vacant FAC position at its meeting on August 17<sup>th</sup>.

**RECOMMENDATION**

*Recommend a candidate to fill the mid-term vacancy on the Finance and Administration Committee with the term expiring April 30, 2024.*

**REFERENCE MATERIAL**

None