



CENTRAL SAN JOAQUIN VALLEY RISK MANAGEMENT AUTHORITY

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Northern Region

Angels Camp
Atwater
Ceres
Escalon
Gustine
Hughson
Lathrop
Livingston
Newman
Oakdale
Patterson
Ripon
Riverbank
Sonora
Sutter Creek
Tracy
Turlock
Waterford

Central Region

Chowchilla
Clovis
Dinuba
Dos Palos
Firebaugh
Fowler
Huron
Kerman
Kingsburg
Los Banos
Madera
Mendota
Merced
Orange Cove
Parlier
Reedley
San Joaquin
Sanger
Selma

Southern Region

Arvin
Avenal
Corcoran
Delano
Exeter
Farmersville
Lemoore
Maricopa
McFarland
Porterville
Shafter
Taft
Tehachapi
Tulare
Wasco
Woodlake

EXECUTIVE COMMITTEE MEETING AGENDA

39th ANNUAL WORKSHOP
Thursday, January 25, 2024 – 9:00 a.m.
Friday, January 26, 2024 – 9:00 a.m.

Dream Inn
175 West Cliff Drive, Santa Cruz, California
831-740-8069

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Joan Phillips at (800) 541-4591, ext. 19112 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the CSJVRMA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Joan Phillips at (916) 244-1172 or joan.phillips@sedgwick.com

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1. **CALL TO ORDER & OPENING COMMENTS**
2. **INTRODUCTIONS**
3. **APPROVAL OF AGENDA AS POSTED (OR AMENDED)** A
4. **PUBLIC COMMENTS** – This time is reserved for members of the public to address the Committee relative to matters of the Central San Joaquin Valley Risk Management Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
5. **CONSENT CALENDAR** A
If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.
 - *A. Minutes of the October 26, 2023, Executive Committee Meeting
 - *B. Petty Cash Check Register for October 14, 2023 ~ January 11, 2024
 - *C. General Warrants for September 27, 2023 ~ October 24, 2023; October 25, 2023 ~ November 7, 2023; November 8, 2023 ~ December 1, 2023; December 2, 2023 ~ December 19, 2023
 - *D. Internal Financial Statements as of September 30, 2023
 - *E. Treasurer’s Report as of September 30, 2023
 - *F. AIMS Monthly Liability Claims Status Reports for September, October, November, and December 2023
 - *G. AIMS Monthly Workers’ Compensation Claims Status Reports for September, October, November, and December 2023



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- *H. Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX) 2023 Workers' Compensation Claims Audit by Farley Consulting Services, LLC
- *I. AIMS' Response to the LAWCX 2023 Workers' Compensation Claims Audit
- *J. CAJPA November 29, 2023, Email – DIR 2023 ASSESSMENT: Assessment Factor
- *K. DIR Assessment Invoice for the 2023/24 Fiscal Year
- *L. Alliant Property Insurance Program (APIP) Loss Run as of December 2023
- *M. Resolution 4-2015 Establishing Underwriting Guidelines Requirement (Review per CAJPA Accreditation)
- *N. CSJVRMA Mission Statement
Recommendation: Staff recommends approval of the Consent Calendar

- 138. 6. **CSJVRMA – ADMINISTRATIVE OVERVIEW**
 - A. 2023 Year in Review **I**
- 139. 7. **CSJVRMA – FINANCIAL OVERVIEW**
 - *A. Pooled Liability Program Review of Financial Status as of June 30, 2023, and 2023 Retrospective Adjustments **A**
Staff recommends the Executive Committee suspend the issuance of the 2023 Pooled Liability Program Retrospective Refunds and authorize the collection of the Assessments.
 - 149. *B. Pooled Workers' Compensation Program Review of Financial Status as of June 30, 2023, and 2023 Retrospective Adjustment **A**
Staff recommends the Executive Committee suspend the issuance of the 2023 Pooled Workers' Compensation Program Retrospective Refunds and authorize the collection of the Assessments.
 - 159. *C. Review of Financial Status as of June 30, 2023, for the Pooled Property Program, Pooled Auto Physical Damage Program, and Low Value Vehicle Coverage Program **I**
 - 172. *D. Financial Overview – All Programs Combined **I**
 - 178. *E. Liability Program Excess Coverage – Review of Financial Status as of June 30, 2023 **I**
 - 182. *F. Workers Compensation Excess Coverage – Review of Financial Status as of June 30, 2023 **I**
 - 185. *G. Report on Employment Risk Management Authority (ERMA) **I**
- 8. **CSJVRMA INVESTMENTS**
 - 195. *A. Report by Chandler Asset Management Regarding Investments **I**
 - 240. *B. CSJVRMA Investment Alternatives – Forming a Captive **I**
- 9. **POOLED LIABILITY PROGRAM**
 - 250. *A. Approval of Pooled Liability Program Confidence Level and Discount Factor for Funding the 2024/25 Program Year **A**
Recommendation: Staff recommends the Executive Committee approve funding the Pooled Liability Program for the 2024/25 program year at the 85% confidence level and a 2% discount factor.

- 277. *B. Litigation Trends Analysis by Litigation Manager I
- 290. *C. Consideration of the Addition of Andrew DeMaria, Jill Nathan, Wendy Motooka, Todd Juchau, and Richard Zimmer to the Approved Defense Panel A
Recommendation: Staff recommends the Executive Committee approve the addition of Anthony Demaria, Jill Nathan, Wendy Motooka, Todd Juchau and Richard Zimmer be added to the CSJVRMA Defense Panel.
- 355. *D. Review Regarding the Preferred Panel of Defense Counsel A
Recommendation: Staff recommends the Executive Committee approve the Proposed Defense Panel.
- 363. *E. Proposed Resolution to Permit Members the Option for Direct or “In-House” Settlement of Certain General Liability Property Damage Claims A
Recommendation: Staff recommends the Executive Committee Adopt the Proposed Resolution to Permit Members the Option for Direct or “In-House” Settlement of Certain General Liability Property Damage Claims.
- 366. F. Report on Coverage Denials I
- 367. G. Update Regarding Contractual Risk Transfer I

- 10. POOLED WORKERS’ COMPENSATION PROGRAM**
- 369. *A. Approval of Pooled Workers’ Compensation Program Confidence Level and Discount Factor for Funding the 2024/25 Program Year A
Recommendation: Staff recommends the Executive Committee approve funding the Pooled Workers’ Compensation Program for the 2024/25 program year at the 85% confidence level and a 2% discount factor.
- 400. *B. Workers’ Compensation Claim Trends Analysis I
- 405. C. Report on Structured Return-to-Work Services for Fiscal Year 2022-2023 I

- 11. PROPERTY, AUTO PHYSICAL DAMAGE, AND CYBER COVERAGE**
- 409. A. State of the Insurance Market Report by Alliant Insurance Services I
- 410. *B. Alliant Property Insurance Program (APIP) 2024/25 Renewal I
- 418. *C. Approval of the Pooled Property Program Confidence Level and Discount Factor for Funding the 2024/25 Program Year A
Recommendation: Staff recommends the Executive Committee approve funding the Pooled Property Program for the 2024/25 program year at the 80% confidence level and a 2% discount factor.
- 437. *D. Approval of Pooled Auto Physical Damage Program Confidence Level and Discount Factor for Funding the 2024/25 Program Year A
Recommendation: Staff recommends the Executive Committee approve funding the Pooled Auto Physical Damage Program for the 2024/25 program year at the 80% confidence level and a 2% discount factor.
- 461. *E. Subrogation Services for Recovery of Monies Owed by Responsible Third Parties for Auto and Property Damage Claims A
Recommendation: Staff recommends the Executive Committee 1) authorize staff to enter into a service agreement with Alternative Claims Solution or Sedgwick Central Subrogation or 2) direct staff to issue a request for proposal for subrogation services.

- 12. SAFETY AND RISK CONTROL**
472. *A. Safety and Risk Control Services Update for 2023/24 **I**
474. *B. Loss Analysis of Auto Physical Damage Claims and Driver Training Update **I**
493. *C. Strategic Safety and Risk Control Plan for the 2024/25 Fiscal Year **A**
Recommendation: Staff recommends the Executive Committee provide direction for the development of the 2024/25 Strategic Safety and Risk Control Plan.
- 13. ADMINISTRATIVE MATTERS**
497. *A. Amended Resolution of the CSJVRMA Establishing a Policy for Property Appraisals to be Conducted at Regular Intervals **A**
Recommendation: Staff recommends the Executive Committee adopt the amended Resolution of the CSJVRMA Establishing a Policy for Property Appraisals to be Conducted at Regular Intervals.
500. *B. Review of Resolution of the Board Establishing a Policy Regarding Non-Claim Disputes **A**
Recommendation: Staff recommends the Executive Committee take action to recommend to the Board adoption of the Resolution of the Board Establishing a Policy Regarding Non-Claim Disputes.
- 14. GOALS**
504. *A. Update of the CSJVRMA Goals/Action Items **A**
Recommendation: Staff recommends the Executive Committee provide direction on new goals/action items.
- 15. REVIEW OF SERVICE PROVIDERS/MEMBER SATISFACTION SURVEY RESULTS**
510. *A. Risk Management, Financial, and Administrative Services (Sedgwick) **I**
549. *B. Liability Claims Administration Services (AIMS) **I**
560. *C. Workers' Compensation Claims Administration Services (AIMS) **I**
579. *D. Other Service Providers **I**
1. Professional Services and Professional Brokerage/Claims Services:
 - a. Bickmore Actuarial – Actuarial Services
 - b. Chandler Asset Management – Investment Management Services
 - c. Longyear & Lavra – General Coverage/Coverage Counsel
 - d. Sampson, Sampson & Patterson, LLP – Financial Auditors
 - e. Lexipol – Police Manuals/Daily Training Bulletins and Fire Manuals
 - f. Cordico – CordicoShield Wellness App
 - g. ResoluteGuard -Cyber Security
 2. Professional Brokerage/Claims Services:
 - a. Alliant – Property and Auto Physical Damage Program
 - b. Alliant – Crime Insurance Program (ACIP)
 - c. Alliant. – Difference in Conditions (DIC)
 - d. Mercer Health & Benefits – Business Travel Accident (BTA)
 - e. Halcyon – Employee Assistance Program (EAP)

- f. McLarens – Claims Adjusting for Excess Property and Physical Damage Claims
- g. Nationwide (Sedgwick) – Vehicle Damage Appraisals

16. CLOSING COMMENTS

This time is reserved for comments by Executive Committee members and/or staff to identify matters for future Executive Committee business.

- A. Executive Committee Members
- B. Staff

17. ADJOURNMENT

Notices:

The following are the locations and schedule for the next Executive Committee meeting:

Doubletree by Hilton Hotel Fresno Convention Center, 2233 Ventura Street, Fresno, CA 93721

- Thursday, March 28, 2024, at 10:00 a.m.

The following is the location and schedule for the next Board of Directors meetings:

Doubletree by Hilton Hotel Fresno Convention Center, 2233 Ventura Street, Fresno, CA 93721

- Friday, March 29, 2024, at 9:00 a.m.